

Expression of Interest

Consumer, Carer or Community Representatives

Consumer, Carer and Community Engagement in Research Sub-Group (C3ER)

Applications close 5:00 pm, Wednesday 4 November 2026.

Canberra Health Services (CHS) is looking for four (4) consumer, carer or community members to join the Consumer, Carer and Community Engagement in Research Sub-Group (C3ER).

We are keen to hear from people who have experience of research through participating in research like a clinical trial, supporting someone who has participated in research, or serving as a consumer or carer research partner on a research project team.

C3ER is a sub-group of the CHS Clinical Research Management Group (CRMG). It brings lived experience of research participation and partnership into how CHS designs, governs, delivers and reports its research. The initial focus will be on CHS-affiliated clinical trials research in 2027, expanding to include all CHS-affiliated research from 2028.

C3ER will advise on how people find out about research, how consent is sought, how information is written, what taking part costs participants in time and money, how people give feedback or raise a concern, and how results are communicated back to the community.

The C3ER also aligns with the expectations of the National Clinical Trials Governance Framework and National Safety and Quality Health Service Standard 2, Partnering with Consumers.

Meetings

C3ER is expected to meet for 90 minutes virtually on Teams on the fourth Wednesday of each month, from 10:00 to 11:30am, excluding December and January. Depending on availability of all new members, the first meeting will be on Wednesday 25 November 2026.

Agendas and papers are circulated at least five working days before each meeting. Meetings are audio recorded using ACT Government approved Microsoft Teams solely for the purpose of preparing minutes, and the transcript is deleted once the minutes are endorsed. All information related to C3ER will be stored according to relevant CHS and ACT Government Information Privacy policies.

Scope and functions

C3ER provides advice on research conducted within CHS. Its functions include advising on:

- Community awareness, trust and confidence in research
- Consumer and carer involvement in research protocol review, design and development (also known as Consumer and Carer Research Partnerships)
- Participant recruitment and retention
- Informed consent processes
- Accessibility, inclusivity and cultural safety in research
- Participant-facing information, communication and engagement
- Dissemination of research findings to participants and the broader community
- Participant feedback, complaints management and quality improvement processes
- Evaluation of participant experience and other consumer and carer research quality measures
- Research workforce education and development informed by participant and community feedback and experience

Who we are looking for

There are four positions open to consumers, carers and community members. At least two of the four positions will be filled by people who have participated in a CHS-affiliated clinical trial or other research.

We particularly encourage applications from Aboriginal and Torres Strait Islander people, people from culturally and linguistically diverse backgrounds, and people who identify as having a disability.

You do not need a research or clinical background. What matters is your experience of being a participant or consumer / carer research partner, and your willingness to bring that experience into the discussion.

What members do

All C3ER members are responsible for:

- Reading papers before the meeting
- Bringing their knowledge and experience to the discussion
- Participating under a principle of equal voice, and making room for others to be heard
- Contributing to actions arising from discussions and decisions

- Sharing perspectives from their communities, networks and lived experience where applicable
- Submitting agenda items to the Secretariat at least two weeks before the meeting
- Declaring potential or perceived conflicts of interest relevant to matters considered by C3ER

Term, support and reimbursement

The Chair of the CHS Clinical Research Management Group (CRMG) appoints members. Members serve a two-year term and may serve a maximum of two consecutive terms.

Consumer and carer members receive an induction before their first meeting and ongoing support tailored to their needs.

Consumer, carer and community members are reimbursed \$100 for a meeting up to two hours, and pro-rata thereafter as specified for meetings of more than two hours, in line with the [CHS Consumer and Carer Reimbursement Procedure](#).

How to apply

Send a brief expression of interest of no more than one page, along with your CV, to chs.researchexperienceengagement@act.gov.au by 5:00 pm, Wednesday 4 November 2026.

Tell us about your experience of clinical trials or health research, and what you would bring to C3ER. If it is easier to talk than to write, contact us and we will arrange another way for you to apply. We will follow up with you with information regarding next steps.

All information you provide will be protected under the [CHS Information Privacy Policy](#).

To discuss the role before you apply, contact Leah Mathews, Director, Consumer, Carer and Community Partnerships in Research, at chs.researchexperienceengagement@act.gov.au or scan the QR code below.



You can also find out more about research at CHS by visiting:
<https://www.canberrahealthservices.act.gov.au/about-us/canberra-health-services-research>